Excellence in Management Education

MBA European Summer Program 2019

Information Booklet
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I. Welcome Letter from the Academic Director

Dear Participants,

We are all very pleased to welcome you to WHU – Otto Beisheim School of Management and we hope that you are very excited to be taking part in the MBA European Summer Program. We also hope that you are looking forward to spending time in Germany and will take the opportunity to travel throughout Europe! In order to help you prepare, we have put together some important information regarding the program to help maximise your experience at WHU, in Germany and in the rest of Europe.

Please read this brochure carefully and keep it as a reference. Of course, we are all happy to assist you if you need any additional information - do not hesitate to call us or send us an email. Our contact details are listed on the next page.

On behalf of the entire WHU staff I wish you a pleasant and successful stay at WHU – Otto Beisheim School of Management.

Prof. Dr. Michael Frenkel
II. The MBA European Summer Program Team

Prof. Dr. Michael Frenkel
Chair for Macroeconomics and International Economics
Office Number G-208
Tel.: +49-261-6509-280
Email: michael.frenkel@whu.edu

Carina Humpert
MBA European Program Manager
Office Number K-402
Tel.: +49-261-6509-162
Email: carina.humpert@whu.edu

Philomena Richartz and Sabine Neuer
Housing
Office Number B-007
Tel.: +49-261-6509-197
Email: housing@whu.edu

Address:
WHU – Otto Beisheim School of Management
Burgplatz 2
D-56179 Vallendar
III. The Faculty

Prof. Dr. Michael Frenkel  
*WHU – Otto Beisheim School of Management*

Prof. Dr. Jürgen Weigand  
*WHU – Otto Beisheim School of Management*

Prof. Dr. Nadine Kammerlander  
*WHU – Otto Beisheim School of Management*

Prof. Dr. Christian Andres  
*WHU – Otto Beisheim School of Management*
Prof. Dr. Martin Jacob
*WHU – Otto Beisheim School of Management*

Prof. Dr. Sonia Ferencikova
*School of Management and University of Economics, Bratislava*

Prof. Dr. Christoph Hienerth
*WHU – Otto Beisheim School of Management*
IV. The Campus Vallendar

The main WHU building (A, B) is known as the Marienburg, and the lecture halls (C, H, G, K) are centrally located around a central square, the Burgplatz. This, together with the neighboring park, lends WHU the self-contained character provided by a real campus university. No more than a few offices are located in the immediate surrounding area.

All the university buildings, the library (F), computer room, lecture halls, departments, cafeteria and administrative offices are within a short distance of one another. The Burgplatz is a pleasant place for relaxing, with its benches nestling under shady trees and large fountain. The atmosphere is intimate and non-intimidating. It’s easy to meet up for a chat, to meet new people or to relax between lectures. Those looking for peace and quiet will find it among the large old trees of the park bordering the Marienburg.
V. Information on Administrative Matters

**Schedules**
The preliminary schedule for May 2019 is now available online. You will be sent the finalized schedule shortly before the beginning of the program. Please note that they are preliminary and subject to change.

**Registration Fees and Refund Policy**
Application deadline is March 1, 2019. Registration is completed when the registration form has been sent to the Summer Program Manager’s attention, receipt has been confirmed and the payment completed. Once officially registered, a refund is not possible.

**Visa**
US-citizens in possession of a valid US passport do not need a visa for stays up to 90 days. The passport must not expire before the end of the scheduled trip. Students of all nationalities should please contact your local German Consulate or Embassy to determine whether a visa is required. The WHU cannot issue visas or advise on which visa is appropriate. Regarding visa, you will find further information at: https://www.auswaertiges-amt.de/en/einreiseundaufenthaltsregelungen/visabestimmungen-node/staatenlistevisumpflicht-node

**Airport Pick-Up**
An airport pick up service has been arranged for the arrival day for each session. (May 7th, May 12th). We highly recommend making use of this service, as it is the easiest and most comfortable way to travel to WHU. Additionally, arriving individually may cause difficulties when checking into housing.

On the arrival day, the program manager (Carina Humpert) will be waiting at the official meeting point in Terminal 1 at Frankfurt Airport (IATA: FRA) between 10 am and 11 am. Please make sure to book a flight to Frankfurt Airport and not Frankfurt Hahn Airport (IATA: HHN) which is located 100 km away from Frankfurt. We cannot pick you up there! We will also offer a shuttle service back to the airport at 7am on May 22nd/25th.

If you are interested in taking the pick-up/drop-off – which is highly recommended – please organize your flights accordingly and inform us about your flight schedule as soon as possible (carina.humpert@whu.edu). If you choose to travel to Vallendar yourself, please also inform Carina and make sure you are in Vallendar by 12.30 pm on the first day (7th/12th).

Please note that due to our tight schedule, we are unable to wait for participants who are delayed for whatever reason. The pickup is between 10-11 am and if you are unable to make this time, then you will be responsible for finding your own way to Vallendar. Carina will provide her phone number so that you may contact her if your flight is delayed and you will be arriving individually.
**Dress Code**
The dress code is smart casual during class (smart jeans/trousers/dress/skirt/polo-shirt/casual shirt) and business casual (shirt/smart trousers/skirt/dress (no jeans)/jacket) for company visits and events.

**Laptop**
You will have full access to our computer facilities, but please also bring your laptop! The slides will be provided electronically so you may use your laptop to look at them during class. However, professors will not appreciate it if you spend more time looking at the laptop than them, and you should not be accessing any material other than slides.

**Course Material**
Before your arrival, you will be asked to prepare the **pre-readings** for lectures. You will be able to download all pre-readings in advance.

**Accommodation**
You should have received information regarding your housing via email. Vallendar is a small and quiet town, with only a few amenities (including, however, a large supermarket) so we would ask that you remember that many of your neighbors may be elderly, or be families with young children.
We would also like to emphasize that the center of Vallendar (where the campus is situated) is about a 10 minute walk from most of the accommodation.

**Internet**
There is Wi-Fi available on campus, but not in all housing options. Please check carefully to see if your housing has Wi-Fi. If not, it might be a good idea to bring your own router if you don’t think you will be able to survive with just plug in Ethernet!

**Recycling**
In Germany, we are obliged to separate the garbage; adequate ash trays are provided within most of the apartments, but please note that the apartments are non-smoking.

**Miscellaneous**
Air conditioning is not provided. This also means that windows need to be opened at least once a day to air the room.

**Check-in**
After the pick-up at Frankfurt Airport, the bus will drive directly to Vallendar.
In Vallendar, a representative of the housing office and a team of students will be waiting to help you with the check-in. Please read the description of the offered housing options carefully to be sure about its equipment; in case towels e.g. are not included, please bring your own towels with you! You will also have to purchase some basic household necessities during your stay (such as bin bags etc.)

**Check out**
1. The end of the program is scheduled for Tuesday/Friday evening! Please make sure that you take part in the entire program. Check-out will be one day after the course is over, until 12:00 pm. If you would like to stay longer in the apartment/room, please contact Philomena Richartz and Sabine Neuer as soon as possible.
2. After your check-out, the landlords will need some time to check all apartments/rooms. If there are any problems with your apartment/room (e.g. broken or missing things) we will e-mail you to arrange for financial compensation.

In the case of any questions with regards to housing, please do not hesitate to contact the housing office immediately (housing@whu.edu). Philomena Richartz or Sabine Neuer will be happy to help you!
VI. About WHU – Otto Beisheim School of Management

WHU at a glance

WHU – Otto Beisheim School of Management is an internationally oriented and privately financed business school. Since its establishment in 1984, WHU has proved itself a paragon of future-oriented research and teaching in business administration.

The range of courses includes a Bachelor and Master of Science Program, a full- and part-time MBA Program and the Kellogg-WHU Executive MBA Program. In addition to these courses, WHU offers customized programs for management that are tailored to the needs of the particular enterprise. WHU also has the authority to award PhDs and professorships.

WHU’s international network includes more than 200 partner universities with which there are exchanges of lecturers and students, as well as cooperation in research worldwide. WHU is regularly certified by EQUIS and has been granted the AACSB accreditation, which guarantees the excellent standard of courses and a high degree of internationalization. In addition, WHU is the only private business school in Germany, which is a member of the German Research Association (DFG). In both national and international rankings WHU – Otto Beisheim School of Management continues to occupy leading positions.
Fact Sheet  
(September 2017)

WHU is a private, state-accredited business school based in Düsseldorf and Vallendar. Founded in 1984, WHU is now one of the most renowned German business schools with an exceptional national and international reputation. WHU stands for Excellence in Management Education and pursues this goal in three core areas: Academic Programs, Research, and Executive Education & Corporate Connections. Quality, internationalization, and practical relevance are our principal guidelines in all areas. National and international ranking results prove the high quality. WHU offers top-level academic programs in general management: a Bachelor program, a Master of Entrepreneurship, a Master in Finance and a Master in Management program, a Full-Time MBA, a Part-Time MBA and an Executive MBA, customized company programs, open enrollment programs and the possibility to pursue a doctoral degree and the German „Habilitation“.

Faculty and Staff  
As of September 2017 if not stated otherwise

- Full Professors: 36
- Assistant Professors: 14
- Adjunct Professors: 3
- Honorary Professors: 15
- External Lecturers (December 2016): 75

Faculty Groups
Economics, Entrepreneurship and Innovation,  
Finance and Accounting, Marketing and Sales,  
Supply Chain Management, Management

Founders and Benefactors of WHU  
(financial year 2015/2016): 110
and many more friends and supporters

Budget  

Executive Committee
- Dean Professor Dr. Markus Rudolf
- Associate Dean Professor Dr. Jürgen Weigand
- Associate Dean Professor Dr. h.c. Jürgen Weber
- Associate Dean Professor Dr. Michael Frenkel
- Associate Dean Professor Dr. Christian Andres
- Head of Administration Peter Chriss

Enrolled Students and Participants  
As of September 2017 if not stated otherwise

- BSc Program: 672
- Master in Management Program (MSc): 198
- Master in Finance Program (MSc): 67
- Master of Entrepreneurship (MSc): 17
- Full-Time MBA Program: 55
- Part-Time MBA Program: 88
- EMBA Program: 66
- Doctoral students: 208
- Students in total: 1,452

- Participants Executive Education (per year): 953
- Participants European Programs (including Summer Programs) (per year): 323
- Exchange students (per year): 238

In Praxi e.V. – WHU Alumni Association
Approximately 4,000 members in 65 countries

Accreditations
- AACSB, EQUIS, FIBAA System Accreditation

International Network
- 204 partner schools worldwide

Locations
- Vallendar, Düsseldorf

Milestones

- 1984 WHU is founded in Koblenz, Germany, as a private business school at university level
- 1988 WHU moves to the Marienburg in Vallendar
- 1993 WHU receives a generous donation to its endowment by Professor Otto Beisheim
- 1997 WHU and the Kellogg School of Management (Evanston, Illinois) establish a joint EMBA Program
- 1998 WHU is the first German business school achieving the EQUIS accreditation
- 2001 WHU joins the German Research Foundation (Deutsche Forschungsgemeinschaft, DFG) as the only private business school
- 2005 WHU launches the Bachelor and Master of Science program; start of the Full-Time MBA Program
- 2007 The first Assistant Professors are appointed
- 2010 Start of the Part-Time MBA Program in Düsseldorf
- WHU is the fourth German Business School to be accredited by AACSB
- 2012 WHU achieves the FIBAA System Accreditation  
WHU opens its second campus in Düsseldorf
- Master in Finance Program (MSc) is launched
- 2016 WHU introduces a second intake in September in the Full-Time MBA Program
- 2017 Start of the Master in Entrepreneurship Program (MSc)
VII. WHU Facilities

WHU-Card
The WHU-Card is a multifunction card serving as admission card for the library, copy card, entrance card to the buildings (and the gym) as well as student identity card. You will receive it upon arrival. Please note that the card has to be returned at the end of the program. Otherwise, we have to charge you EUR 25. If you lose your card, please inform your program manager immediately, as it serves as a key to the buildings and all facilities and it needs to be blocked in case of loss. This is why you should look after it very carefully! The main entrance to WHU is open from Mondays through Fridays from 8 am to 6 pm. Outside these times and on weekends the doors close automatically, meaning it is only possible to open the doors with your WHU Card.

Cafeteria/Mensa
WHU’s Cafeteria (D building) is open Mondays to Fridays from 11:30 am to 2:30 pm. You can buy snacks, salads and rolls directly in the cafeteria. The registration fee includes a daily lunch from Monday to Friday (for exact time please check schedule). Our cafeteria also offers vegetarian and vegan meals.

Library
WHU has a modern library with a current stock of around 41,300 books (including approx. 4,600 e-Books), 250 journals in print and 61,000 online journals. Approximately two thirds of the journals are in English. In addition, there are journals in other languages. The library team is happy to welcome you! The library and the reading room are available to every student 24 hours a day, also on weekends. Librarians are available to assist you during the following hours: Monday through Friday: 8:30 am to 3:30 pm.

WHU Gym
The WHU Gym is open from 6 am to 4 am and can be accessed with your WHU Card. It is located in the basement of the D-building.

The PC Lab
You will easily find it in building F (2nd Floor). Around 40 PC’s are available to every student 24 hours a day with all standard Microsoft office tools needed. Every PC is connected to a printer (printing costs 5 cent/page or 25 cent/colored page). Printing is also possible in the library. Please contact the IT department (service number: 561) whenever you encounter any problems with computers in the PC Lab. As most of the communication at WHU is via email, please check your email accounts regularly!
VIII. About Germany

The Federal Republic of Germany is located in the Heart of Europe. Germany is surrounded by nine other countries: Denmark to the North, the Netherlands, Belgium, Luxembourg and France to the West, Switzerland and Austria to the South and the Czech Republic and Poland to the East. More information on Germany can be found at: www.bundesregierung.de The Federal Republic of Germany covers an area of 357,000 km² and has a population of 82 million people. After Russia, Germany is the most populated country in Europe.

More information on Germany can be found at www.bundesregierung.de

On the region: www.romantic-germany.info/

Weather

Germany is situated between the West winds of the Atlantic Ocean and the Continental climate of the South. There is rainfall in every season. During winter, temperatures can drop to between 5°C and minus 5°C. The summer temperatures range between 18°C and 30°C. So, please bring appropriate clothing for spring and summer – also sweaters and umbrellas/raincoats – it can also be cold and rainy in summer!

Electricity

In Germany all electrical outlet points are designed for 220 volt, 50 HZ, AC and two-prong plugs. Any adapters you may need can be bought in electronics shops.

Credit Cards

All major international brands of plastic - MasterCard, Visa and American Express – are more and more accepted, especially at major hotels, petrol stations and department stores. Don't assume that you'll be able to use your card to pay for meals though; inquire first. ATMs are ubiquitous throughout Germany and you should have no problem accessing your credit or debit account back home. Foreign currency, including traveler checks, can be exchanged at banks and special exchange shops in larger towns.

Gratuities

Service and VAT are included in the menu price in restaurants, bars, etc. all over Germany. Still, it is typical to round up the amount to some more-or-less round figure. A rule of thumb is to add 5-10%, generally ending with a full Euro amount.

Caveat: it is not typical to be given a check, then leave your money on the table. You have to tell the amount including tip you want to pay before you pay (via cash or credit card).
Food

Germany is a traditional meat-and-potatoes country. However, besides this traditional cooking, you will find a wide range of international restaurants with all styles of food. A classic German breakfast includes rolls, jam, cheese, cold meats, chocolate spreads, hard-boiled eggs and coffee or tea. Beer is the national beverage and it is one cultural phenomenon that must be adequately explored. The beer is excellent and relatively cheap. Each region and brewery produces beer with a distinctive taste and body.
IX. About Vallendar

Vallendar is a lively small town located on the banks of the Rhine, which unites the atmosphere of ancient tradition and typical regional charm. The town’s distinguishing feature - old bourgeois houses dating from the 17th and 18th centuries - are for the most part timber-framed buildings displaying exquisite beam carvings. Since 1934, Vallendar has been a government-approved health resort, offering Kneipp treatment and pure air for convalescence. The charming surrounding countryside offers many attractive walks and hiking routes. In the summer months, daily boat trips are operated along both the Rhine and the Moselle.

Shopping

Besides some smaller shops (butcher, bakery, flower shop etc.) there are also a number of supermarkets, such as Aldi, Netto or Lidl. Supermarkets are open from 7 or 8 am to 8 or 10 pm from Monday to Friday, and on Saturdays from 8 am to 8 pm. The big supermarket Rewe, next to WHU, is open Mondays to Saturdays, from 7 am to 10 pm. All stores are closed on Sundays and public holidays, so be sure to plan your shopping accordingly. However, restaurants and gas stations will be open on Sundays.

Banking

There are two banks right in front of WHU.

Sparkasse
Heerstrasse 57-59
Phone: 0261-393-5040
Fax: 0261-393-60430

Volksbank
Heerstrasse 50a
Phone: 0261-64008-0
Fax: 0261-64008-30

Both, Sparkasse and Volksbank, accept Mastercard and Visa at the ATM. Most banks are open Mondays to Fridays from 8:30 am to 12:30 pm and from 2 to 4 pm (although most stay open a little longer on Thursday). Unfortunately, exchanging money is not possible in Vallendar, only in Koblenz. You will also find more banks, such as Deutsche Bank or Commerzbank, in Koblenz. Please plan accordingly before arrival.
Restaurants
Ristorante Rialto Italian restaurant – also take-out, Löhrrasste 77 (closed Mondays)
Ristorante Da Vicari Italian restaurant, Heerstrasse 16 (closed Mondays)
Ristorante Petrocelli Italian restaurant, Heerstraße 40 (closed Tuesdays)
Mediterraneo Ristorante Italian restaurant, Rheinufer 6
GrillTime Grilled specialties – also take-out, Goethestr. 4
Altun’s Kebap-Pizza-Haus Turkish restaurant – also take-out, Markstr. 5
Phuong Dong Asian Bistro – also take-out, Heerstr. 20
Die Traube German restaurant, Rathausplatz 12 (closed Sundays & Mondays)

Other Eateries
Fleischerei Glaß butcher – also take-out, Heerstrasse 26 (closed Sundays & Mondays)
Café Eufinger bakery, Hellenstr. 11
Bäckerei Klingseisen bakery, Heerstr. 30

Medical Care in Vallendar, Bendorf and Koblenz
Whenever you need to see a doctor please take your health insurance card with you. In Germany, people have a general practitioner who will make referrals to a specialist if necessary. It is only possible to visit a specialist without first consulting a general practitioner in certain cases. There are several practitioners in Vallendar and Koblenz:

General Practitioners in Vallendar
- Dr. Wächter-Ginap, Hellenstrasse 65 Tel. 0261 60846
- Dr. Witzenhausen, Rathausplatz 6 Tel. 0261 60267
- Dres. Mengen/Geilgens/Göbel, Wilgeshohl 3a Tel. 0261 9213970

Emergency Service/Hospital in Koblenz:
- Gemeinschaftsklinikum Mittelrhein Kemperhof, Tel. 0261 4990
  Koblenzer Str. 115-155

Dentist in Vallendar
- Dr. Wochnik, Heerstrasse 31 Tel. 0261 13490440
- Dres. Randau/Bartscher, Heerstr. 59 Tel. 0261 60303
- Dres. Wickop-Karber/Eickhoff, Rheinstraße 103 Tel. 0261 9830993

Eye specialist in Koblenz
- Dr. Krekeler, Casinostr. 48-54 Tel. 0261 34827
- Augen & Laserklinik, Luisenstr. 1-3 Tel. 0261 1336880
Ear Specialist in **Koblenz**
- Dr. Hahlbrock, Löhr-Center
- HNO Facharztzentrum, Bahnhofplatz 6

Surgeon in **Bendorf**
- Dr. Schneider, Rheinstr. 62

Gynecologist in **Vallendar**
- Dr. Mathan, Höhrerstr. 34

If you need to make an appointment, contact us and we will help you.
X. About Koblenz

Koblenz, about 7 km from Vallendar, can be reached by bus. You will get a bus card upon arrival and all information concerning transfer between Koblenz and Vallendar.

Situated in between the picturesque landscapes of the Rhine and Moselle and surrounded by four low mountain ranges is the 2000 year old town of Koblenz. Its abundance of cultural monuments and historical buildings, the cozy little lanes and alleyways, the relaxed and happy atmospheres of its squares and river promenades make Koblenz a sympathetic town where its guests feel right at home. The view from high (118 meters) above the Rhine at Ehrenbreitstein Fortress across the "Deutsche Eck" (German Corner) with its re-erected monument, the "Reiterdenkmal". A meeting point for visitors from all over the world who are on their way to discover the fascinating landscape between the Rhine and Moselle.

Wandering through Koblenz will give you an idea of its fascinating character: romantic little lanes and historical squares intermingled with shops, restaurants and cozy taverns. A walk from the market place "Florinsmarkt" to the square "Münzplatz" and from there on to "Jesuitenplatz" will take you past beautifully restored shops and offices, the churches "Florinskirche" and "Liebfrauenkirche" and numerous cultural monuments along the way.

Modern shopping centers are nestled into the historical surroundings of Koblenz. The city also offers an abundance of original wine bars that invite you to take a break at any time. The banks of the
Rhine and the Moselle also invite people to relax in the open air or to stroll along the promenade amidst a wonderful landscape.

Koblenz was given its name by the Romans with the construction of "Castellum apud Confluentes" (castle by the confluence). While exploring Koblenz’ past, visitors will be impressed by the history of this town, which, over centuries, was first captured by the Franks then chosen as residence by the dukes and electoral princes, occupied by the French and finally ruled by Prussia. Fortress walls and towers, castles, residences, monuments and parks paint a convincing picture of the town’s eventful past. Emperors, dukes and kings have resided in Koblenz. Visitors from all over the world discover the buildings and cultural heritage they have left behind. The notion that food and drink soothe the body and soul does not just apply to Koblenz. Nevertheless, savoring the specialties from this region is a particular and unique experience. Enjoy original dishes such as "Döppekoche" (potato pancakes made of grated potatoes, bacon and onions), together with a young or mature wine from the steep slopes of the Moselle vineyards or the Rhine valley - simply irresistible.

Pubs

- **Irish Pub (Burgstraße 7)**
  For Guinness drinkers. Great events, including Pub Quiz and Karaoke night.

- **Joe’s Winkel (Am Plan)**
  Unbelievably narrow. View of the Moselle.

- **Gecko Lounge Cocktailbar (Gemüsegasse 14a)**
  Cosy atmosphere in the vaulted cellar. Jazz on Thursdays!

- **Café Pfefferminzje (Mehlgasse 12)**
  Very small. Tasty cheap snacks during the day.

- **Mephisto (Eltzerhofstraße 3)**
  Loud, smoky, narrow. Young crowd, so you’ll meet a lot of WHU students.

- **Havana Restaurant & Cocktail Bar (Kornpfortstraße 6)**
  Cuban restaurant & bar. Cocktails and food, Cuban music.

- **Taquitos Cantina y Bar (Münzplatz 6)**
  Mexican food, full bar with a variety of cocktails. Happy hour!

- **Toyama Sushi-Bar (Florinsmarkt 12)**
  Japanese food, Sushi.
**Good Weather suggestions**

- Jesuitenplatz in Koblenz. Ice cream parlors and beer at Alex or Einstein.

- Pretzer’s (Kaiserin-Augusta-Anlagen 18)
  A large beer garden surrounded by trees directly next to the Rhine with a view of “Ehrenbreitstein” fortress. For more even more beer, head in the direction of the town along the river, and you will find another beer garden, Pegelhaus.

- Maximilians Brauwiesen (Lahnstein)
  If you’ve been to the Oktoberfest in Munich you will see certain similarities. Homemade beer, and it tastes good. You can even take a small barrel home with you.

- Gretchen’s Garten (Urbar)
  Nice place on the Rhine, between Vallendar and Koblenz.

- Alte Mühle Höreth (Mühlental 4, Kobern-Gondorf)
  30 minute ride by train or car, nice walking paths, great view, good local wine and food, historical court.

- Gutsschänke Höreth-Schaaf (Fährstraße 6, Winningen)
  25 minute ride by train or car, on the left bank of the Moselle. Nice wine village, inner court with art gallery. Regional wine. Closed on Mondays and Tuesdays.

**Dance Clubs**

- Die Zwei (Firmungstraße 2)
  Student night on Thursdays. Various music styles depending on the theme.

- Agostea (Clemensstraße 26-30)
  Young crowd, Thursdays to Saturdays.

- Zenit (Poststraße 2a)
  Student night on Thursday, mixed crowd.

**Live Music, Art and Cabaret:**

Café Hahn (Neustraße 15)
Concert & Cabaret venue, get your tickets online.

Kulturfabrik (Mayer-Alberti-Straße 11)
Diverse venue for concerts, cabarets, clubbing. Check the website www.kufa-koblenz.de
Boat Trips
Köln-Düsseldorfer: Take a boat trip along the Rhine or Moselle. Ships depart from area around Deutsches Eck.

Laundry Services
Laundrette: Eco-Express (Gartenstraße 10 or Bahnhofstraße 22, Koblenz)

Car Rental
Europcar (Andernacher Straße 199, Koblenz)
Buchbinder (August-Thyssen-Straße 1, Koblenz)

More information on Koblenz is available online: www.koblenz.de

XI. Travelling to and from Vallendar
By plane
The easiest way is to fly into Frankfurt/Main, Cologne/Bonn or Düsseldorf Airport and then take the train.

By train
The train station at Frankfurt Airport is called Fernbahnhof (for long-distance trains IC, ICE, EC) or Regionalbahnhof (for regional trains RB, RE). You can buy tickets online (www.bahn.de) or at the Reisezentrum DB. Ticket prices can vary a lot, it is advisable to buy them as early as possible. Timetables for all connections throughout Germany (and some European countries) can also be checked on the website.

Rent a Car
- Europcar
- Sixt
- Hertz
- Avis
- Buchbinder

Public Transportation
There is a very good bus connection between Vallendar and downtown Koblenz (bus line 8). Bus tickets for bus line 8 between Vallendar and Koblenz are provided upon your arrival at WHU. Your ticket allows you to ride the bus at any time, just show your ticket to the driver upon entering the bus.

Travel Tips
- Bonn, Cologne (Köln), Düsseldorf, Trier, Frankfurt, Mainz, Saarbrücken or Luxembourg are not far away (via motorway A3/A61 or by train).
- Paris is closer than Berlin, Brussels nearer than Munich (München).
- The Netherlands, Belgium and Luxembourg are good weekend jaunts.
- Groups of three or more travel cheaper on the weekends…ask for group discounts!
- ALWAYS ask for student prices…be sure to show your student ID!
- Stay in a youth hostel or try private accommodations (e.g. AirBnB)
- Be aware of thieves, especially in touristic areas. Keep your money in different places.
- Never leave your belongings alone!
- Cheap Airfare: Ryan-Air (www.ryanair.com) flying from Cologne-Bonn or Frankfurt-Hahn airport (actually far away from Frankfurt City)
- Deutschland-Tourismus: www.deutschland-tourismus.de (Tips for travelling in Germany)
- Website for arranged rides (Mitfahrgelegenheit): Bla-bla-Car www.blablacar.de

Safe travels, bon voyage, or as we say in Germany…GUTE REISE!
XII. Language Guide

Numbers

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Guten Abend | Good evening
Guten Tag    | Good day; Good afternoon; Hello
Wie geht es Ihnen? | How do you do?
Entschuldigen Sie bitte | Excuse me
Danke | Thank you
Ich heiße… | My name is…
Könten Sie etwas langsamer sprechen? | Could you speak more slowly, please?

Restaurant

Können Sie mir ein Restaurant empfehlen? | Can you recommend a restaurant?
einen Tisch reservieren | to book a table
Die Rechnung bitte. | Can you bring the check, please?
Die Speisekarte bitte. | Can we have the menu, please?
Ich möchte zahlen | Can I have the bill, please?
Ein Bier bitte | Can I have a beer, please?

Public transport

Wo ist der Bahnhof? | Where is the railway station?
Wo ist die nächste Bushaltestelle nach …? | Where is the nearest bus stop to…?
Wann kommt der Bus in … an? | When does the bus arrive in…?
Zug | train
Taxi | cab/taxi
Bus | bus

Wie teuer ist …? | How much is…?
Wo finde ich einen Arzt? | Where can I find a doctor?
Wo ist das nächste Krankenhaus? | Where is the nearest hospital?
Wo finde ich den nächsten Supermarkt? | Where is the next supermarket?
Ist hier ein Geldautomat in der Nähe? | Is there an ATM nearby?
Ich suche den Waschsalon. | I am looking for a Launderette.
Wo kann ich eine Sim-Karte kaufen?

Where can I buy a sim card?

eine Postkarte schreiben

to write a postcard

einen Brief schreiben

to write a letter

eine Briefmarke

a stamp

Was kostet die Fahrt?

How much is the fare?

Was kostet…?

What's the price for…?

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**Online Dictionary**

This is a great online-dictionary: www.dict.cc

You can look up the translation of more than 500,000 words to German, for example from the following languages: English, French, Spanish, Italian, Russian, Polish …