

## Letter of Recommendation for the MBA Program at WHU

Name of the Applicant

### To the individual completing this form

The letter of recommendation is an important part of the application and admissions process to the MBA Program at WHU – Otto Beisheim School of Management. It will enable the Admissions Committee to examine not only the candidate’s potential for development and leadership, but also the confidence that he/she inspires. Please answer the questions below in a manner as specific and candid as possible, particularly noting maturity, purposefulness and initiative.

Name of the individual completing this form	
Company/Organization	
Position/Title	
Highest degree attained and institution	
Address	
Telephone/E-Mail	

How long have you known the applicant?

Under what circumstances have you known the applicant?

What are the applicant’s most outstanding talents or characteristics?

What are the applicant’s chief liabilities and/or weaknesses?

How does the applicant interact with others in a team setting? How often did you observe this?

How will graduate education in management help the applicant to realize his/her goals?

The Admissions Committee would appreciate any statement you may wish to make concerning the applicant's leadership abilities.

In comparison with other candidates for graduate school in management that you have known, how would you rate the applicant with respect to the following qualities?

	Below average Bottom 1/3	Average Middle 1/3	Good Top 1/3	Unusually good Top 15%	Outstanding Top 5%	Truly exceptional Top 2%	Inadequate opportunity to observe
Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teamwork	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

My recommendation:

- I strongly recommend
- I recommend
- I recommend with some reservations
- I do not recommend

Date

Signature